



# STALL BOOKING FORM

## METHOD AND CHARGES FOR BTS - 2018

### THERE IS DIFFERENT SUBJECT BASED PARTICIPATION IN THE EXHIBITION, AS UNDER:

- |                                |                                      |                                |
|--------------------------------|--------------------------------------|--------------------------------|
| • Information Technology       | • Cloud & Data Management            | • Smart Solutions & Automation |
| • IT Consumables & Peripherals | • Internet, Networking & IoT         | • Education - India & Abroad   |
| • Software Solutions           | • Mobile & Telecommunications        | • Gaming & Virtual Realty      |
| • Security & Surveillance      | • Robotics & Artificial Intelligence | • Consumer Electronics         |

### DOMES ARE DESIGNED ON SUBJECT BASIS:

<b>SHOWCASING AREA</b> Technology, Hardware & software (Exhibitors cannot deliver material physically)	<b>DOMES - B, C, &amp; D</b>
<b>SOFTWARE SOLUTIONS, EDUCATION</b>	<b>DOMES - E &amp; F</b>
<b>MALL AREA</b> (Exhibitors can sell the material)	<b>DOMES - G, H &amp; I</b>
<b>CONSUMER ELECTRONICS</b> (Exhibitors can sell the material)	<b>DOME - J</b>

Mention here your exhibit products / services category: (Out of the list mentioned above)

DOME:  DOME:

Preferred stall within specific dome :

1)

2)

Dear Sir,

We hereby forward the Stall Booking Form duly filled in along with Demand Draft/ Cheque in favour of BITA. We acknowledge explicitly that we have read and accepted in full the terms & conditions for the BITA TECHNOVATIVE SHOW 2018 and by submitting this application, we undertake to comply with the same.

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Designation: \_\_\_\_\_

Name on Fascia: \_\_\_\_\_  
(IN CAPITAL BOLD LETTERS)

Office Address: \_\_\_\_\_

Ph.: \_\_\_\_\_

Mob.: \_\_\_\_\_ Email: \_\_\_\_\_ URL: \_\_\_\_\_

### STALL TARIFF & BOOKING DETAILS:

Type	DOME SIZE	Qty.	Tariff ₹	Total ₹	Payment Details	
A	10 X 40 ft		₹ 45,000		Cheque No.	Dt.
B	16 X 8 ft		₹ 40,000		Cheque No.	Dt.
C	8 X 8 ft		₹ 15,000		Bank Name:	
			Extra Items		Remarks:	
*GST Extra as applicable.			TOTAL ₹			

No. of Inner Partition walls in the case of multiple stall booking in a row: \_\_\_\_\_

ALLOTTED STALL(S)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature with Seal

Please turn over and read terms & conditions very carefully.

# BITA TECHNOVATIVE SHOW 2018

## GENERAL GUIDELINE FOR STALL BOOKING PROCESS

In this IT SHOWCASING area, stall allocation will be decided by the BITA on the basis of product and services offered by the exhibitors. Stall allocation rights are with BITA Management.

Exhibitors can select their priority stall but within particular DOME as defined.

BITA member will have priority in the selection on or before define date schedule. There after all area will be open for non-BITA members.

### Terms:

- In any of the options, exhibitors have to submit their exhibit details along with the detail activities mentioned in the given form of application. It is mandatory.
- In SHOWCASING area, BITA reserves full right to stall allocation irrespective of BITA member or non-BITA member.
- On the basis of activity defined by the exhibitor, within the same dome, booking process has been taken place and exhibitors have chance to select their location on first cum first serve basis.
- Communication will be mostly done by our website. All information forms downloading, layout designing etc. will be available on website and exhibitor should be downloading the same.

### In above stall charges, below mentioned items are included:

Stall Type	Wall Partitions	Chairs	Tables	Tube Lights	Power Plug
C Type	Three Side	2 Nos.	2 Nos.	1 Nos.	One Point
B Type	Three Side	4 Nos.	4 Nos.	2 Nos.	Two Point
A Type	Three Side	6 Nos.	6 Nos.	4 Nos.	Two Point

### PLEASE NOTE:

- Exhibitors who booked more than one stalls adjoining to each other, has to mentioned internal partition walls are required or not. By default, we are not providing internal partition walls. So, it has to be given proper information from the exhibitors well in advance in the mentioned form.
- Any extra labour to construct / dismantle work at the ground will be taken care only with extra applicable charges as mentioned below:

### Other Optional extra Material Charges:

Any additional requirement by the exhibitors would be provided, if possible, at extra cost as below:

List of Items	Unit / Number	Charges in ₹ <i>(given along with Stall Booking Form)</i>	Charges in ₹ <i>(Applicable after that or at the ground)</i>
Chair Regular	01	50	200
Chair Fancy	01	100	300
Table Regular	01	200	500
Table Fancy	01	300	600
Partition wall	01	1000	3000
Tube Light	01	100	300
Power Point	01	100	300
Halogen	01	500	1500

Exhibitors are requested to download form from the website ([www.bitaindia.org](http://www.bitaindia.org)), fill all details along with payment and submit to the BITA office.

Please mention DOME number as well as preferred stall numbers within that dome. After finish all such formalities, BITA will allocate the stall numbers to the exhibitor.

If exhibitor's preferred stall is not allocated, in that case, BITA reserve all rights, and in such cases, exhibitor has to follow guidelines of BITA.

\*GST Will be extra as applicable



# BITA TECHNOVATIVE SHOW 2018

## GENERAL TERMS & CONDITIONS FOR STALL BOOKING

**Application for Participation:** All applications for participation should be made in the prescribed form; FILLED UP ONLINE & take print out & submit the form [SUBMIT FILLED FORM ALONG WITH CHEQUE WITHOUT MENTIONING AMOUNT ON IT]. Submission of this form will confirm participation and acceptance of the terms and conditions. BITA reserves the right to accept or refuse any application without assigning any reason for the same.

**Allotment of Stall:** Location will be allocated as per the defined guideline of BITA. Allocation of the stall will be Subject to the products or services offered by participants in the BTS-2018. Domes are designed on that basis only and allocation will be done within that dome only. BITA will try to meet the exhibitors' preference to the extent possible but within defined dome only. However, BITA reserves the right to change the location allotted to the exhibitor at any time prior to commencing of exhibition. The decision of BITA will be final and binding to the exhibitors.

**Terms of Payment:** The contract form shall be accompanied by 100% payment by Demand Draft/Cheque drawn in favour of BITA, payable at Vadodara. In case of payment through cheque/DD, the confirmation of booked stall will be subject to realisation of cheque/DD. If cheque/DD gets dishonoured, BITA reserves right to cancel booking and allot the stall to other party. Once the form is filled up and submitted to us, party has to abide by the terms & conditions of BITA. Once booking is confirmed, party is contractually bound to make payment, though it does not occupy booked stall/s. In any case, no refund of paid amount.

**Facility provided:** 8'x8' stall (C Type) will get 2 chairs, 2 tables, 2 tube lights, 1 electric socket (5 amp) and wall to wall carpet; 8'x16' (B Type) stall will get 4 chairs, 4 tables, 4 tube lights, 2 electric sockets (5 amp each) and wall to wall carpet; 10'x40' (A Type) stall will get 6 chairs, 6 tables, 6 tube lights, 3 electric sockets (5 amp each) and wall to wall carpet. All will be prefabricated stalls under sturdy covering. (Photo ID with stall booking – C Type – 2 Nos. / B Type 4 Nos. / A Type - 6 Nos.)

**Exhibits:** Exhibitors are not permitted to display / arrange their products in walk way area, neither on the barricading and also not permitted to sublet their allotted location / stall in part/full to a third party, with or without charge, unless a written consent is obtained from BITA. BITA has reserves right to change the venue, date, and timing of the exhibition without giving prior notice. In such cases, any exhibitors found not follow the rules, will be punished.

**SHOWCASING Area:** Exhibitors are not permitted to make any noise in the SHOCASING domes which disturbs the other stalls in the same domes. Stalls allocating in SHOWCASING DOMES, stall holders are not permitted to sell any goods from their stalls. Any stall holders caught doing the same will be punished on the spot. BITA reserves full right to terminate their stall and no refund will be given in any such case.

DOMES under SHOWCASING Category: **DOMEB to F** (B, C & D – IT & all other Product /service showcasing)  
**DOMEE & F** (Education, Software Solutions)

DOMES under MALL Category : **DOMEG to J** (IT other products for SALE)

**Basic Structure:** The basic structure & mentioned items of each stall will be provided by the organizer. Non-utilization of part or full facility of basic structure provided will not entitle an exhibitor to any refund.

**Additional Items:** Any additional requirement by the exhibitors would be provided, if possible, at extra cost. Once the stall is allocated to the exhibitors they are eligible to demand extra items by filling up the details on WEBSITE. With that exhibitor may include other items like – food coupon, exhibitor's photo ID card etc..

The details of rates of extra items are specified and requested to furnish such details in the given form ONLINE at the time of booking dates are mentioned. After that or at ground site, different rates will be applicable. Organizer shall do their best to ensure supply of various services agreed to, but they shall not ensure liability to the participants for any loss or damage that may occur due to total failure of such services.

**Security:** BITA will provide general security service for the duration of the exhibition. BITA however will have no responsibility or liability for the exhibitor's property, owned or rented, his person or that of his employee or agents from personal injury, fire, theft or damage because of electricity, any natural calamity or any other case whatsoever. Hence you are requested to insure your property/manpower before you enter exhibition venue.

**Safety Rules:** Use of LPG Gas cylinders, Hazardous chemicals or inflammable material is strictly prohibited. If any such material is required for purpose of exhibiting products at the exhibition venue, special permission will have to take from BITA at the time of booking in writing.

**Stall Cancellation:** In case of exhibitors want to cancel their allotted stalls - on or before 13th January 2018, 30% will be deducted and stall has been allotted to another exhibitor. No refund given after 13th January 2018 to the exhibitor and BITA reserves full rights to allocate that stall to others.

**Refund of Payment:** No Refund / No adjustment of participation rental will be made under any circumstances. Stalls once booked should not transfer to another exhibitor directly.

**Liabilities:** All Taxes / Statutory liabilities shall be the sole responsibility of the exhibitor. (GST will be applicable extra)

**Damage of Property:** Any damage to the property of organizer during the exhibition of afterwards, for any fault or the exhibitor of his staff, the exhibitor will be responsible for the same and will have to reimburse the damages.

**Stall Occupations:** All exhibitors need to occupy their booked stall on 24<sup>th</sup> January 2018 between 11:30 am till 11.00 pm on 24<sup>th</sup> January 2018. After that, exhibitors are not allowed in the premises of their booked stall area till 26<sup>th</sup> January 2018 till opening ceremony & flag ceremony will be completed.

### Exhibition Timings:

The exhibition timing will be 10.00 a.m. to 8.30 p.m. The exhibitor will have to vacate the stall after 9:30 pm daily and before 11.30 p.m. on 28<sup>th</sup> January 2018. Exhibitors will not be allowed to go out from the exhibition with their material on or before 9:30 pm on 28<sup>th</sup> January 2018 strictly.

**Gate Pass: 1)** Exhibitors are requested to note that, they would require a gate pass for security / payment outstanding purpose in case they wish to take any exhibits / items out of the exhibition ground. The Gate Pass will be available on your request from the office. **2)** Final Gate Pass would be needed on the last day for the exhibitor to move out of exhibition ground.

**Change in terms and Conditions:** BITA reserves the right to make changes in part or full of the terms and conditions, or add new ones / making change in to the advertising proposed plan / floor plan for the benefit of the exhibition. All disputes subject to Vadodara jurisdiction.

Signature with Seal